

HIGHER DENHAM COMMUNITY CIO
(Charitable Incorporated Organisation)

Registered Charity No. 1163577

Minutes of the Committee Meeting held on

Thursday 18th April 2019 at 7.30pm

In the Community Hall

Present:

Mrs Jacqui McGowan – Chair
Dr Ron James – Treasurer
Mrs Sonia Harris
Mrs Orlaith Senior

Mrs Jane Blyth
Mr Peter Bryant
Mrs Patricia Davidson

1. Apologies for absence

Mr Ed Nash-Steer

2. Elections of Chairman

Jacqui McGowan was proposed as the CIO Chair and this was voted unanimously by the committee members present.

3. Minutes of February 2019 meeting

It was agreed these were a true record and were signed by the Chair, Jacqui McGowan.

4. Public Session

No residents were present.

5. Matters Arising

All items were covered during the course of the meeting.

6. Chairman's report

a) **Local Neighbourhood Plans** JM awaiting confirmation on planning consultant attendance at Denham village AGM (8th May –TBC). Info to be published in the April newsletter to boost Higher Denham presence and attendance at the AGM, to voice opinions on LNP.

Action: JM

b) **Playground equipment** RJ received communication the annual review of the playground equipment will take place in May.

c) **Bund weeds** Discussion on possible wild flower seeds, but initially agree a date to gather resident support to help with weeding. Agreed date to be published in the newsletter.

Action: JM & PB

- d) **Sheps Field** RJ has sent letter (by post) to landowners, to grant permission to access for clean up (without aggressive dogs present). Await landowner response.

Action: RJ

- e) **Shed Alarm / CCTV** JM shared quotations and options. Agreed by all committee members to progress with Ambush quotation. Actions required; 1. Confirm contribution by HDSC and 2. Negotiate with Ambush for possible reduction on annual service, based on existing services (CCTV/HDSC alarm) and one annual site visit to cover maintenance on all.

RJ received communication on CCTV Maintenance fee which seems expensive. Conversation to be covered as part of Shed Alarm negotiation.

Action: JM

7. **Treasurer's Report**

RJ had pre-circulated the Accounts. Grant secured for second Defib. The Open Gardens has been the most successful to date for this time of year. Next Open Gardens is 30th June. No other exceptional items to note.

8. **Hall Activity**

- a. Bookings: Flat month in activity but enquiries continue. Requests turned down due to availability specified. Youth club has finished. New Pilates class starts from 30th April every Tuesday (6 – 7pm). Baby swing class postponed.
- b. Drainage visit took place which resolved the drains issue.
- c. Boiler – final visit due from Jim to repair. Boiler hasn't been serviced for years – annual service required

Action: JB

- d. Contact details to be updated on google / online

Action: TBC

9. **New Hall Update**

Diocese have agreed to remove covenants. Response from AGM on hall proposal was positive with no major objections. Further clarification needed on HDSC requirements on kitchen and storage areas and to have two separate access areas. Consideration required for private hire areas next door to each other – possible shared outdoor area. RJ is exploring alternative options for fund raising.

Action: RJ

10. **AOB**

- a. Defib

PB has contacted the railway company and is awaiting response on possible location of Defib at the old ticket machine with electrical supply, most favourable location. Other locations less suitable. Phone box could be considered but will be less visible.

Action: PB

- b. Gate height restrictor

PB had spoken with Kevin Carney on the gate height restriction and will progress this in due course. Actual height to be confirmed.

Action: PB

- c. Monthly Prize Draws:

April 2019:	1 st prize £25.00 2 nd prize £10.00	Mrs Ozturk, Middle Road (ticket no. 64) S Masters, Lower Road (ticket no. 43)
May 2019:	1 st prize £25.00 2 nd prize £10.00	Mrs Bryant, Upper Road (ticket no. 168) P Trafford, Middle Road (ticket no. 63)
June 2019:	1 st prize £25.00 2 nd prize £10.00	Mr Dennis, Slade Oak Ln (ticket no. 51) B Bulfin, Moorhouse Ln (ticket no. 131)

Meeting ended at 9.15pm