

**HIGHER DENHAM COMMUNITY CIO**  
**(Charitable Incorporated Organisation)**

**Registered Charity No. 1163577**

Minutes of the Committee Meeting held on

Thursday 21<sup>st</sup> February 2019 at 7.30pm

In the Community Hall

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**Present:**

Mrs Jacqui McGowan – Chair

Mrs Sonia Harris

Mr Ed Nash-Steer

Mrs Jane Blyth

Mrs Patricia Davidson

Mr Peter Bryant

**1. Apologies for absence**

Dr Ron James – Treasurer.

**2. Public Session**

No residents were present.

**3. Minutes of January 2019 meeting**

It was agreed these were a true record and were signed by the Chair, Jacqui McGowan.

**4. Matters arising**

a) Local Neighbourhood Plan meeting. The meeting is confirmed with the Parish Council and will be held in the hall on 7th March 2019 at 7.30pm. Leaflets advertising the meeting will be distributed to all households, a banner will be displayed on the field fence and details will be placed on the CIO website and Denham Facebook page.

**Action: JM**

b) Problem with puddling by the bund. The Committee discussed the issue again of flooding on Lower Road by the bund. It was agreed the situation would be monitored from a safety point.

c) **Glebe Field.** The committee discussed the problem with gypsies and horses getting on to the community field and agreed a gate at the car park entrance would be of benefit. JM will ask Dave Ward if he is able to provide a quote.

**Action: JM**

d) **Painting the Hall.** Sonia has obtained a quote for painting the hall and it was agreed that it was above the CIO budget. JM will contact Dave Ward to obtain a quote for his painters to do the work and will circulate details to the committee.

**Action: JM**

e) **Defibrillator** – Jane has made a request to Community Heartbeat for funding for a 2<sup>nd</sup> defibrillator and she will hear in March if it has been successful. A resident from Upper Road has contacted Jane expressing an interest in having it located on a wall outside their property if it goes ahead.

## 5. Chairman's Report

**Role of Secretary.** A discussion took place on how this role could be filled and it was agreed that:

- an article will be placed in the Newsletter asking for nominations to the committee at the AGM in March, with a specific request for the role of Secretary.
- if no nominations are received for the role a request would be made at the AGM in March.

JM suggested that if the role remains vacant after the AGM we could rotate the task of drafting the minutes between the committee members that are willing to do so, or we could explore the possibility of paying someone to draft them each month. This may, for example, be of interest to a young student living locally. The committee will discuss at their April meeting if required. **Action: JM**

**Mower Shed Security.** There have been another couple of attempts to break into the mower shed/workshop and Les has added two more locks. Although it is covered by CCTV it is felt that an alarm would be a deterrent. JM has asked the CCTV supplier, Ambush Security, to provide a quote and will email it to everyone when it is received. **Action: JM**

**AGM Nominations.** JM asked those present if they will be standing at the AGM for election again. Everyone confirmed they would be.

**Bus shelter/youths gathering.** Since the last meeting, the Police have put up a sign advising the bus shelter is being monitored for anti-social activity. The committee will continue to review the situation and will request a meeting with the Police responsible for Higher Denham to escalate the issue if needed.

## 6. Treasurer's Report

Ron sent his apologies for the meeting and had pre-circulated the Accounts for January. There were no exceptional items to note for the month.

## 7. Hall Bookings

Hall bookings continue to run well. There are no items of note this month.

## 8. New Hall Update

No update.

## 9. Any Other Business

**Bill Evans Cup** – nominations for the cup were discussed and the committee agreed unanimously who should receive it this year. Patricia will retrieve the cup from Terri Urquhart and will take it to be engraved. It will be presented at the AGM. **Action: PD**

### Monthly Draw February 2019:

1 <sup>st</sup> prize £25.00	Mr P McGowan, Middle Road (ticket no. 91)
2 <sup>nd</sup> prize £10.00	Mrs Sarah Pond, Lower Road (ticket no. 42)

**Meeting ended at 8.40pm**