

HIGHER DENHAM COMMUNITY CIO
(Charitable Incorporated Organisation)

Registered Charity No. 1163577

Minutes of the Committee Meeting held on

Wednesday 22nd July 2020 at 7.30pm

In the Community Hall

Present:

Mrs Jacqui McGowan – Chair
Dr Ron James

Mrs Jane Blyth
Mrs Patricia Davidson

1. Apologies for absence

Received from Sonia Harris, Peter Bryant, Ed Nash-Steer, Mrs Orlaith Senior

2. Public Session

No residents present.

3. Minutes of February 2020 meeting

No minutes from meeting as it was a general meeting

Outstanding Actions from previous meeting(s):

- **AGM** – suggested to be held in September and due to current social distances rules, could be held outside.

Action: JM

4. Matters Arising

WhatsApp, whilst it was agreed that the Higher Denham WhatsApp group is a beneficial and useful platform, it is not always being used for what it was intended.

A reminder will be sent out in 6 weeks to remind residents of its purpose and to suggest a break off group.

The break off litter group is a success.

Action: JM

David and Nadaline have potentially suggested they would like to re-join the Committee, but nothing has been approved yet and can be decided at the AGM.

Action: JM

5. Chairman's report

- a) **CCTV** – interest to be gauged again, needs support from Residents as well as financial support. 2 quotes have been obtained, one with APNR.

Action: JM

- b) **Refuse**– we need to purchase a bigger bin, quote to be sought from Biffa, currently collected by council (pay 10% of annual rates), Social club also using the bins as they do not pay rates.

Action: JM

- c) **Furniture** – GSK will be getting rid of their surplus furniture which could be donated but this will not be available until October. Currently have approximately 80 chairs.

Action: JM

- d) **Fire Extinguishers** – checks carried out this year.

- e) **Monthly draw** – currently suspended from March. Will hope to restart from October.

Action: JM

6. Treasurer's Report

Accounts to follow. GSK last donation was November 2019. JM to apply again. A small profit was made.

Grass verges have only been cut once this year. Les to be contacted.

Action: RJ

7. Hall Activity

No bookings at the hall for end March, April, May, June and most of July, some bookings will recommence at end of July. The hall has had some adaptations with hand sanitisers in place, two more to be ordered. Once the hall is being used again on a regular basis it will need to be cleaned week professionally whilst still maintaining the hirers guidelines to clean. Surfaces and handles to be cleaned after every hire (terms and guidelines to be updated).

Action: JM

It was suggested that to increase venue we hire out the car park as well as the hall. A car valeting company could be approached and a booking system would be in place. A trial period and starting hire of £20 would be proposed once interest has been gauged. Electric would come from the shed and water would be provided by the company.

Action: JM

The Irish dancing group would like to use the field. The Beagle society would like to hold their AGM.

Due to social distancing the craft group would only be able to have a capacity of 8 to 10 people.

Yoga would also like to return but has asked for a reduction in rates due to decrease of capacity.

We also have 2 groups of footballers hiring the field 3 times per week. Equipment on the field to be checked.

Have not yet heard from Martin Baker or Higher Denham Rangers.

Action: JM, Peter, David

Action: JB and JM

8. New Hall Update

- all gone quiet Architect to be contacted

Action: RJ

9. AOB

- **No AOB**

Meeting ended at 8.45pm